



## Board of Trustees

William J. Fountain, Supervisor  
Larry N. Ciofu, Clerk  
Kathleen A. Horning, Treasurer

Brett Lubeski, Trustee  
Summer L. McMullen, Trustee  
Denise M. O'Connell, Trustee  
Joseph M. Petrucci, Trustee

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### Board of Trustees Regular Meeting Agenda Hartland Township Hall Tuesday, April 21, 2026 7:00 PM

1. Call to Order
  2. Pledge of Allegiance
  3. Roll Call
  4. Approval of the Agenda
  5. Call to the Public
  6. Approval of the Consent Agenda
    - a. Approve Payment of Bills
    - b. Approve Post Audit of Disbursements Between Board Meetings
    - c. 04-07-26 Hartland Township Board Regular Meeting Minutes
  7. Pending & New Business
    - a. Resolution Authorizing Ballot Proposal for the Funding of Fire Services
  8. Board Reports
- [BRIEF RECESS]
9. Information / Discussion
    - a. Manager's Report
  10. Adjournment

# Hartland Township Board of Trustees Meeting Agenda Memorandum

**Submitted By:** Susan Case, Finance Clerk

**Subject:** Approve Payment of Bills

**Date:** April 14, 2026

## Recommended Action

Move to approve the bills as presented for payment.

## Discussion

Bills presented total \$313,171.11. The bills are available in the Finance office for review.

Notable invoices include:

\$204,629.21 – Livingston County Drain Commission – (March 2026 Sewer System O&M)

\$68,720.00 – Spalding Dedecker – (Various engineering invoices)

## Financial Impact

Is a Budget Amendment Required?  Yes  No

All expenses are covered under the amended FY26 and adopted FY27 budgets.

## Attachments

Bills for 04.21.2026

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

ALLSTAR 54218 04/01/2026	ALLSTAR ALARM LLC WHITMORE LAKE MI, 48189	04/01/2026 04/21/2026 / / 04/21/2026	448430 0.0000	FOA N N N	5/1/26 - 7/31/26 - FIRE STATION 61	273.69 0.00 273.69
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Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-801.000	CONTRACTED SERVICES	273.69

ALLSTAR 54217 04/01/2026	ALLSTAR ALARM LLC WHITMORE LAKE MI, 48189	04/01/2026 04/21/2026 / / 04/21/2026	448473 0.0000	FOA N N N	5/1/26 - 7/31/26 - TOWNSHIP HALL	897.36 0.00 897.36
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	897.36

VENDOR TOTAL: 1,171.05

APEX 54181 03/27/2026	APEX SOFTWARE P.O. BOX 100145 SAN ANTONIO TX, 78201-1445	04/02/2026 04/21/2026 / / 04/21/2026	333551 0.0000	FOA N N N	ANNUAL MAINTENANCE RENEWAL 5/1/26 -	1,340.00 0.00 1,340.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-930.000	REPAIRS & MAINTENANCE	1,340.00

VENDOR TOTAL: 1,340.00

ARGENT 54186 03/03/2026	ARGENT INSTITUTIONAL TRUST COMPANY 4343 EASTON COMMONS, SUITE 120 COLUMBUS OH, 43219	04/01/2026 04/21/2026 / / 04/21/2026	81174 0.0000	FOA N N N	2019 SPEC ASSMT REFUNDING BONDS	500.00 0.00 500.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
354-000-996.000	BOND FEES	500.00

VENDOR TOTAL: 500.00

CINTAS 54199 03/30/2026	CINTAS CORPORATION CINCINNATI OH, 45263	03/30/2026 04/21/2026 / / 04/21/2026	4264222514 0.0000	FOA N N N	MATS	48.11 0.00 48.11
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Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	48.11
CINTAS 54239	CINTAS CORPORATION	04/13/2026 4265809819
04/13/2026	CINCINNATI OH, 45263	04/21/2026 N
		/ / 0.0000 N
		04/21/2026 N

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	48.11
CINTAS 54192	CINTAS CORPORATION	03/31/2026 9366083332
03/31/2026	CINCINNATI OH, 45263	04/21/2026 N
		/ / 0.0000 N
		04/21/2026 N

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-801.000	CONTRACTED SERVICES	99.18
		VENDOR TOTAL: 195.40

GL NUMBER	DESCRIPTION	AMOUNT
CLARKHILL 54230	CLARK HILL PLC	04/07/2026 1719986
04/07/2026	PITTSBURGH PA, 15264-1858	04/21/2026 N
		/ / 0.0000 N
		04/21/2026 Y

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-826.000	LEGAL FEES	1,147.50
		VENDOR TOTAL: 1,147.50

GL NUMBER	DESCRIPTION	AMOUNT
CONSUMER 54233	CONSUMERS ENERGY	04/08/2026 201187590252
04/08/2026	CINCINNATI OH, 45274-0309	04/21/2026 N
		/ / 0.0000 N
		04/21/2026 N

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-920.001	UTILITIES - GAS	486.62
CONSUMER 54235	CONSUMERS ENERGY	04/02/2026 203679276964
04/02/2026	CINCINNATI OH, 45274-0309	04/21/2026 N
		/ / 0.0000 N
		04/21/2026 N

Open

GL NUMBER	DESCRIPTION	AMOUNT
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

101-265-920.001	UTILITIES - GAS					528.85
CONSUMER	CONSUMERS ENERGY	04/06/2026	206526516612	FOA	APRIL 2026 - HERO TEEN CENTER	
54234		04/21/2026		N		199.59
04/06/2026	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		04/21/2026		N		199.59
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-265-920.001	UTILITIES - GAS	199.59
CONSUMER	CONSUMERS ENERGY	04/08/2026
54232		04/21/2026
04/08/2026	CINCINNATI OH, 45274-0309	/ /
		0.0000
		04/21/2026
Open		

GL NUMBER	DESCRIPTION	AMOUNT
536-000-920.001	UTILITIES - GAS	25.21

VENDOR TOTAL: 1,240.27

CSM	CSM MECHANICAL LLC	04/08/2026	6943	FOA	WTR TOWER PUMPING WET WELL PIPING	
54221		04/21/2026		N		6,945.00
04/08/2026	MILFORD MI, 48381	/ /	0.0000	N		0.00
		04/21/2026		N		6,945.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	6,945.00

VENDOR TOTAL: 6,945.00

DOUGIES	DOUGIES DISPOSAL & RECYCLING	04/05/2026	218831	FOA	TRASH PICKUP AT TWP HALL	
54194		04/21/2026		N		200.00
04/05/2026	PO BOX 241 HARTLAND MI, 48353	/ /	0.0000	N		0.00
		04/21/2026		Y		200.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	200.00

DOUGIES	DOUGIES DISPOSAL & RECYCLING	04/05/2026	219166	FOA	APRIL 2026 PARKS	
54193		04/21/2026		N		350.00
04/05/2026	PO BOX 241 HARTLAND MI, 48353	/ /	0.0000	N		0.00
		04/21/2026		Y		350.00
Open						

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	350.00
VENDOR TOTAL:		550.00

0070	DTE ENERGY	03/31/2026	200246359403	FOA	MARCH 2026 - MILLPOINTE, FIDDLERS GR	
54190	P.O BOX 740786	04/21/2026		N		1,931.84
	CINCINNATI					
03/31/2026	OH, 45274-0786	/ /	0.0000	N		0.00
		04/21/2026		N		1,931.84

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000-282.001	MILLPOINTE STREETLIGHTS DEPOSIT	248.71
101-000-282.002	FIDDLAR GROVE STREETLIGHT DEPOSIT	66.39
101-000-282.003	WALNUT RIDGE STREETLIGHTS DEPOSIT	26.49
101-448-921.000	STREET LIGHTS	1,590.25
VENDOR TOTAL:		1,931.84

ELECTROCYC	ELECTROCYCLE INC	04/14/2026	76727	FOA	ONSITE DOCUMENT DESTRUCTION	
54257		04/21/2026		N		42.00
	23953 RESEARCH DR					
04/14/2026	FARMINGTON HILLS MI, 48335	/ /	0.0000	N		0.00
		04/21/2026		N		42.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-801.000	CONTRACTED SERVICES	42.00
VENDOR TOTAL:		42.00

ETNA	ETNA SUPPLY COMPANY	04/10/2026	S106785256.001	FOA	3" METER & SUPPLIES	
54227		04/21/2026		N		2,166.31
	P.O. BOX 772107					
04/10/2026	DETROIT MI, 48277-2107	/ /	0.0000	N		0.00
		04/21/2026		N		2,166.31

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-741.000	METER COSTS	2,166.31
VENDOR TOTAL:		2,166.31

FIVESTAR	FIVE STAR SIGNS INC	04/02/2026	20067	FOA	ROLL SIGN PRINT	
54238		04/21/2026		N		115.00
	10099 BERGIN RD, BLDG D					
04/02/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

		04/21/2026		N		115.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-956.000	SPECIAL EVENTS	115.00

VENDOR TOTAL: 115.00

ULITHO	FORESIGHT GROUP	04/09/2026	233164011	FOA	PRINTING OF MAILER	
54236	2822 N MARTIN LUTHER KING JR BLVD	04/21/2026		N		1,420.40
04/09/2026	LANSING MI, 48906	/ /	0.0000	Y		0.00
		04/21/2026		N		1,420.40

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-900.000	PRINTING & PUBLICATIONS	1,420.40

VENDOR TOTAL: 1,420.40

0150	HARTLAND CONSOLIDATED SCHOOLS	03/31/2026	040126	FOA	WINTER MAINTENANCE SIDEWALK AGREEMEN	
54179		04/21/2026		N		4,000.00
	9525 E HIGHLAND ROAD	/ /	0.0000	N		0.00
03/31/2026	HOWELL MI, 48843	04/21/2026		N		4,000.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-444-969.005	SIDEWALKS	4,000.00

0150	HARTLAND CONSOLIDATED SCHOOLS	03/31/2026	175772	FOA	MARCH 2026 FUEL	
54201		04/21/2026		N		237.17
04/06/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		04/21/2026		N		237.17

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-239-860.000	GASOLINE	86.58
536-000-860.000	GASOLINE	150.59
		<u>237.17</u>

VENDOR TOTAL: 4,237.17

0001	HARTLAND TOWNSHIP GENERAL FUND	03/31/2026	040226	FOA	MARCH 2026 DOG LICENSE PMTS	
54182		04/21/2026		N		33.00
04/02/2026		/ /	0.0000	N		0.00
		04/21/2026		N		33.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

701-000-290.250	DOG LICENSES ESCROW					33.00
VENDOR TOTAL:						33.00

HARTTREASU 54222	HARTLAND TOWNSHIP TREASURER	03/31/2026	1STQTR2026UB	FOA	1ST QTR 2026 UB - TWP, HERO TEEN CTR	
	2655 CLARK RD	04/21/2026		N		4,612.59
04/08/2026	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		04/21/2026		N		4,612.59

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-920.005	UTILITIES - WATER	862.89
101-265-920.006	REU SURCHARGE FEES	1,679.64
101-265-920.005	UTILITIES - WATER	21.17
101-265-920.004	UTILITIES - SEWER	139.48
101-265-920.005	UTILITIES - WATER	156.21
101-265-920.006	REU SURCHARGE FEES	11.04
101-751-920.004	UTILITIES - SEWER	154.03
536-000-920.004	UTILITIES - SEWER	1,202.67
101-463-920.005	UTILITIES - WATER	385.46
		4,612.59

VENDOR TOTAL: 4,612.59

0220 54183	LIVINGSTON COUNTY TREASURER	03/31/2026	040226	FOA	MARCH 2026 DOG LICENSE PMTS	
	200 E. GRAND RIVER	04/21/2026		N		402.00
04/02/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		04/21/2026		N		402.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.250	DOG LICENSES ESCROW	402.00

VENDOR TOTAL: 402.00

2909 54219	LIVINGSTON CTY DRAIN COMMISSIO	03/31/2026	4132	FOA	MARCH 2026 SEWER SYSTEM O&M	
	2300 E. GRAND RIVER	04/21/2026		N		204,629.21
04/07/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		04/21/2026		N		204,629.21

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-000-801.008	LCDC CONTRACT SERVICES	204,629.21

VENDOR TOTAL: 204,629.21

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
LCDPA 54226	MICHIGAN.COM	04/09/2026	MAY 2026	FOA	ACCT PA8741424	
		04/21/2026		N		63.00
04/09/2026	PO BOX 742520 CINCINNATI OH, 45274-2520	/ /	0.0000	N		0.00
Open		04/21/2026		N		63.00

GL NUMBER	DESCRIPTION	AMOUNT
101-101-804.000	MEMBERSHIP & DUES	63.00

VENDOR TOTAL: 63.00

1180 54216	PETER'S TRUE VALUE HARDWARE	04/06/2026	K81717	FOA	TARP, SHOP TOWELS	
		04/21/2026		N		29.98
04/06/2026	MILFORD MI, 48380	/ /	0.0000	N		0.00
Open		04/21/2026		N		29.98

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	29.98

1180 54237	PETER'S TRUE VALUE HARDWARE	04/13/2026	K81832	FOA	PAINT	
		04/21/2026		N		14.58
04/13/2026	MILFORD MI, 48380	/ /	0.0000	N		0.00
Open		04/21/2026		N		14.58

GL NUMBER	DESCRIPTION	AMOUNT
101-751-930.000	REPAIRS & MAINTENANCE	14.58

VENDOR TOTAL: 44.56

RESERVE 54184	PITNEY BOWES BANK INC RESERVE ACCT	03/31/2026	040226	FOA	MARCH 2026 POSTAGE	
		04/21/2026		N		621.85
04/02/2026	P.O. BOX 981023 BOSTON MA, 02298-1023	/ /	0.0000	N		0.00
Open		04/21/2026		N		621.85

GL NUMBER	DESCRIPTION	AMOUNT
101-172-727.000	SUPPLIES & POSTAGE	39.22
101-209-727.000	SUPPLIES & POSTAGE	54.02
101-215-727.000	SUPPLIES & POSTAGE	203.04
101-441-727.000	SUPPLIES & POSTAGE	106.62
101-191-727.000	SUPPLIES & POSTAGE	72.44
101-400-727.000	SUPPLIES & POSTAGE	16.78
101-253-727.000	SUPPLIES & POSTAGE	20.80
101-253-811.100	TAX COLLECTION	66.60
101-567-727.000	SUPPLIES & POSTAGE	2.37
101-722-727.000	SUPPLIES & POSTAGE	4.44

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
101-247-727.000	SUPPLIES & POSTAGE					16.28
101-192-727.000	SUPPLIES & POSTAGE					1.48
101-101-727.000	SUPPLIES & POSTAGE					17.76
						621.85

VENDOR TOTAL: 621.85

GL NUMBER	DESCRIPTION	AMOUNT
101-265-930.000	REPAIRS & MAINTENANCE	1,467.92

VENDOR TOTAL: 1,467.92

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	2,000.00

VENDOR TOTAL: 2,000.00

GL NUMBER	DESCRIPTION	AMOUNT
101-722-826.000	LEGAL FEES	1,280.00
101-302-826.000	LEGAL FEES	32.00
		1,312.00

VENDOR TOTAL: 1,312.00

GL NUMBER	DESCRIPTION	AMOUNT
101-722-826.000	LEGAL FEES	1,280.00
101-302-826.000	LEGAL FEES	32.00
		1,312.00

VENDOR TOTAL: 1,312.00

GL NUMBER	DESCRIPTION	AMOUNT
101-722-826.000	LEGAL FEES	1,280.00
101-302-826.000	LEGAL FEES	32.00
		1,312.00

VENDOR TOTAL: 1,312.00

GL NUMBER	DESCRIPTION	AMOUNT
101-722-826.000	LEGAL FEES	1,280.00
101-302-826.000	LEGAL FEES	32.00
		1,312.00

VENDOR TOTAL: 1,312.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0022	HUNTERS RIDGE	3,452.00

SPALDING	SPALDING DEDECKER	03/23/2026	107272	FOA	REDWOOD THRU 3/1/26	
54160	905 SOUTH BLVD EAST	04/21/2026		N		712.00
03/23/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		04/21/2026		N		712.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0026	REDWOOD USA LLC	712.00

SPALDING	SPALDING DEDECKER	03/23/2026	107273	FOA	SHEETZ THRU 3/1/26	
54161	905 SOUTH BLVD EAST	04/21/2026		N		3,806.00
03/23/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		04/21/2026		N		3,806.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0069	SHEETZ GAS STATION EXPENSES	3,806.00

SPALDING	SPALDING DEDECKER	03/23/2026	107274	FOA	LOC CREDIT UNION THRU 3/1/26	
54162	905 SOUTH BLVD EAST	04/21/2026		N		952.00
03/23/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		04/21/2026		N		952.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0072	LOC UNION DEVE EXPENSES	952.00

SPALDING	SPALDING DEDECKER	03/23/2026	107275	FOA	URBAN AIR THRU 3/1/26	
54163	905 SOUTH BLVD EAST	04/21/2026		N		958.00
03/23/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		04/21/2026		N		958.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0067	URBAN AIR EXPENSES	958.00

SPALDING	SPALDING DEDECKER	03/23/2026	107276	FOA	CHICK-FIL-A THRU 3/1/26	
54164	905 SOUTH BLVD EAST	04/21/2026		N		6,958.00
03/23/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		04/21/2026		N		6,958.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0071	CHICK-FIL-A DEV EXPENSE	6,958.00

SPALDING	SPALDING DEDECKER	03/23/2026	107338	FOA	HIGHLAND RESERVE THRU 3/1/26	
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
54165	905 SOUTH BLVD EAST	04/21/2026		N		31,892.50
03/23/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		04/21/2026		N		31,892.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0056	HIGHLAND RESERVES/GREEN VENTURES EXP	31,892.50

  

SPALDING	SPALDING DEDECKER	03/23/2026	107339	FOA	SQUARE ONE THRU 3/1/26	
54166	905 SOUTH BLVD EAST	04/21/2026		N		19,989.50
03/23/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		04/21/2026		N		19,989.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0070	SQUARE ONE EXPENSES	19,989.50

VENDOR TOTAL: 68,720.00

STAPLES	STAPLES	04/04/2026	6060448470	FOA	MISC SUPPLIES	
54195		04/21/2026		N		274.84
04/04/2026	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		04/21/2026		N		274.84

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-727.000	SUPPLIES & POSTAGE	72.40
101-265-740.000	OPERATING SUPPLIES	202.44
		274.84

STAPLES	STAPLES	04/04/2026	6060448471	FOA	FILE FOLDERS	
54196		04/21/2026		N		41.20
04/04/2026	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		04/21/2026		N		41.20

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-727.000	SUPPLIES & POSTAGE	41.20

VENDOR TOTAL: 316.04

TRUDIGITAL	TRUDIGITAL	04/01/2026	672223	FOA	ANNUAL SERVICE	
54180	1111 N 102ND CT., STE 330	04/21/2026		N		300.00
04/01/2026	OMAHA NE, 68114	/ /	0.0000	N		0.00
		04/21/2026		Y		300.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-801.000	CONTRACTED SERVICES & RENTALS	300.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 300.00

VC3, INC. 54197	VC3, INC.	03/31/2026	243838	FOA	NEW PC	
		04/21/2026		N		600.00
03/31/2026	C/O PNC BANK ATLANTA GA, 30374-6804	/ /	0.0000	N		0.00
		04/21/2026		N		600.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215-970.000	CAPITAL OUTLAY	600.00

VC3, INC. 54228	VC3, INC.	04/10/2026	3567568	FOA	CONFIG/INSTALL NEW SOLUTIONS	
		04/21/2026		N		1,802.00
04/10/2026	C/O PNC BANK ATLANTA GA, 30374-6804	/ /	0.0000	N		0.00
		04/21/2026		N		1,802.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	1,802.00

VENDOR TOTAL: 2,402.00

WATERTECH 54229	WATER TECH	03/31/2026	68002	FOA	MARCH 2026	
		04/21/2026		N		270.00
03/31/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		04/21/2026		N		270.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	270.00

VENDOR TOTAL: 270.00

1250 54220	WEST SHORE SERVICES, INC.	03/31/2026	34281	FOA	ANNUAL SIREN MAINTENANCE	
		04/21/2026		N		2,975.00
01/06/2026	ALLENDALE MI, 49401	/ /	0.0000	N		0.00
		04/21/2026		N		2,975.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-930.001	REPAIRS & MAINT. EQUIPMENT	2,975.00

VENDOR TOTAL: 2,975.00

TOTAL - ALL VENDORS: 313,171.11

FUND TOTALS:  
 Fund 101 - GENERAL FUND

91,535.15

04/16/2026 02:58 PM  
User: SUSANC  
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP  
EXP CHECK RUN DATES 04/21/2026 - 04/21/2026  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN - CHECK TYPE: PAPER CHECK

Page: 12/12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
Fund 206	- FIRE OPERATING					4,396.19
Fund 354	- 2009 M-59 ROAD IMPROVEMENTS BOND					500.00
Fund 536	- WATER SYSTEM FUND					11,375.56
Fund 577	- CABLE TV FUND					300.00
Fund 590	- SEWER OPERATIONS & MAINTENANCE FUND					204,629.21
Fund 701	- TRUST AND AGENCY					435.00

# Hartland Township Board of Trustees Meeting Agenda Memorandum

**Submitted By:** Susan Case, Finance Clerk

**Subject:** Approve Post Audit of Disbursements Between Board Meetings

**Date:** April 14, 2026

## Recommended Action

Move to approve the presented disbursements under the post-audit resolution.

## Discussion

The following disbursements have been made since the last board meeting:

Accounts Payable – \$45,243.29

April 15, 2026 Payroll - \$93,657.72

## Financial Impact

Is a Budget Amendment Required?  Yes  No

All expenses are covered under the amended FY26 and adopted FY27 budgets.

## Attachments

Post Audit Bills List 04.02.2026

Post Audit Bills List 04.08.2026

Post Audit Bills List 04.13.2026

Payroll for 04.15.2026

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/02/2026	FOA	46947	DELTA DENTAL	ACCRUED DENTAL BENEFITS	001-000-257.101	328.99
		46947		EMPLOYMENT EXPENSE	101-172-716.000	134.89
		46947		EMPLOYMENT EXPENSE	101-192-716.000	78.62
		46947		EMPLOYMENT EXPENSE	101-209-716.000	39.31
		46947		EMPLOYMENT EXPENSE	101-215-716.000	209.06
		46947		EMPLOYMENT EXPENSE	101-253-716.000	148.34
		46947		EMPLOYMENT EXPENSE	101-400-716.000	283.23
		46947		EMPLOYMENT EXPENSE	101-441-716.000	269.78
		46947		EMPLOYMENT EXPENSE	536-000-716.000	152.79
						1,645.01
04/02/2026	FOA	46948	HARTLAND AREA COMMUNITY COUNCIL	MEMBERSHIP & DUES	101-577-804.000	175.00
04/02/2026	FOA	46949	MUTUAL OF OMAHA	ACCRUED STD/LTD BENEFITS	001-000-257.103	223.54
		46949		EMPLOYMENT EXPENSE	101-172-716.000	47.42
		46949		EMPLOYMENT EXPENSE	101-192-716.000	117.08
		46949		EMPLOYMENT EXPENSE	101-209-716.000	167.51
		46949		EMPLOYMENT EXPENSE	101-215-716.000	81.42
		46949		EMPLOYMENT EXPENSE	101-253-716.000	82.87
		46949		EMPLOYMENT EXPENSE	101-400-716.000	124.65
		46949		EMPLOYMENT EXPENSE	101-441-716.000	113.30
		46949		EMPLOYMENT EXPENSE	536-000-716.000	160.00
						1,117.79
04/02/2026	FOA	46950	PRIORITY HEALTH	ACCRUED MEDICAL BENEFITS	001-000-257.100	4,273.25
		46950		EMPLOYMENT EXPENSE	101-172-716.000	2,098.50
		46950		EMPLOYMENT EXPENSE	101-192-716.000	1,526.14
		46950		EMPLOYMENT EXPENSE	101-209-716.000	763.07
		46950		EMPLOYMENT EXPENSE	101-215-716.000	3,777.27
		46950		EMPLOYMENT EXPENSE	101-253-716.000	763.07
		46950		EMPLOYMENT EXPENSE	101-400-716.000	763.07
		46950		EMPLOYMENT EXPENSE	101-441-716.000	4,197.00
		46950		EMPLOYMENT EXPENSE	536-000-716.000	3,204.91
						21,366.28
04/02/2026	FOA	46951	VSP INSURANCE CO. (CT)	ACCRUED VISION BENEFITS	001-000-257.102	51.39
		46951		EMPLOYMENT EXPENSE	101-172-716.000	19.67
		46951		EMPLOYMENT EXPENSE	101-192-716.000	14.20
		46951		EMPLOYMENT EXPENSE	101-209-716.000	7.10
		46951		EMPLOYMENT EXPENSE	101-215-716.000	31.62
		46951		EMPLOYMENT EXPENSE	101-253-716.000	23.90
		46951		EMPLOYMENT EXPENSE	101-400-716.000	43.57
		46951		EMPLOYMENT EXPENSE	101-441-716.000	39.34
		46951		EMPLOYMENT EXPENSE	536-000-716.000	26.15
						256.94
TOTAL - ALL FUNDS				TOTAL OF 5 CHECKS		24,561.02

--- GL TOTALS ---  
 001-000-257.100

ACCRUED MEDICAL BENEFITS

4,273.25

Check Date	Bank	Check #	Payee	Description	GL #	Amount
001-000-257.101				ACCRUED DENTAL BENEFITS		328.99
001-000-257.102				ACCRUED VISION BENEFITS		51.39
001-000-257.103				ACCRUED STD/LTD BENEFITS		223.54
101-172-716.000				EMPLOYMENT EXPENSE		2,300.48
101-192-716.000				EMPLOYMENT EXPENSE		1,736.04
101-209-716.000				EMPLOYMENT EXPENSE		976.99
101-215-716.000				EMPLOYMENT EXPENSE		4,099.37
101-253-716.000				EMPLOYMENT EXPENSE		1,018.18
101-400-716.000				EMPLOYMENT EXPENSE		1,214.52
101-441-716.000				EMPLOYMENT EXPENSE		4,619.42
101-577-804.000				MEMBERSHIP & DUES		175.00
536-000-716.000				EMPLOYMENT EXPENSE		3,543.85
				TOTAL		24,561.02

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/08/2026	FOA	46952	POSTMASTER	SUPPLIES/POSTAGE	536-000-727.000	323.30
		46952		SUPPLIES & POSTAGE	590-000-727.000	717.97
						<hr/>
						1,041.27
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		1,041.27
--- GL TOTALS ---						
536-000-727.000			SUPPLIES/POSTAGE			323.30
590-000-727.000			SUPPLIES & POSTAGE			717.97
			TOTAL			1,041.27

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/13/2026	FOA	46975	CHASE BANK	SUPPLIES & POSTAGE	101-172-727.000	39.99
		46975		SUPPLIES & POSTAGE	101-192-727.000	35.99
		46975		SUPPLIES & POSTAGE	101-209-727.000	474.12
		46975		SUPPLIES & POSTAGE	101-215-727.000	262.70
		46975		EDUCATION/TRAINING/CONVENTION	101-215-957.000	551.25
		46975		SUPPLIES & POSTAGE	101-247-727.000	214.78
		46975		OPERATING SUPPLIES	101-265-740.000	19.99
		46975		CONTRACTED SERVICES	101-265-801.000	198.00
		46975		TELEPHONE	101-265-851.000	19.43
		46975		SUPPLIES & POSTAGE	101-441-727.000	39.99
		46975		OPERATING SUPPLIES	101-577-740.000	1,006.97
		46975		CONTRACTED SERVICES	101-577-801.000	50.00
		46975		WATER TREAT. CHEMICALS	536-000-740.001	3,059.99
		46975		INTERNET	536-000-805.000	481.01
		46975		TELEPHONE	536-000-851.000	51.20
		46975		PRINTING & PUBLICATIONS	536-000-900.000	39.99
		46975		INTERNET	577-000-805.000	1,107.63
		46975		CABLE TV FEES	577-000-806.000	184.93
						7,837.96
04/13/2026	FOA	46976	CONSUMERS ENERGY	STREET LIGHTS	101-448-921.000	222.14
		46976		UTILITIES - ELECTRIC	206-000-920.002	46.98
						269.12
04/13/2026	FOA	46977	CROMAINE DISTRICT LIBRARY	DPPT ESCROW	701-000-290.200	934.91
04/13/2026	FOA	46978	HARTLAND CONSOLIDATED SCHOOLS	DPPT ESCROW	701-000-290.200	171.84
04/13/2026	FOA	46979	HARTLAND CONSOLIDATED SCHOOLS	DPPT ESCROW	701-000-290.200	315.09
04/13/2026	FOA	46980	HARTLAND CONSOLIDATED SCHOOLS	DPPT ESCROW	701-000-290.200	6,275.82
04/13/2026	FOA	46981	HARTLAND ROAD FUND	DPPT ESCROW	701-000-290.200	922.16
04/13/2026	FOA	46982	HARTLAND TOWNSHIP FIRE OPER	DPPT ESCROW	701-000-290.200	1,324.40
04/13/2026	FOA	46983	HARTLAND TOWNSHIP GENERAL FUND	DPPT ESCROW	701-000-290.200	716.60
04/13/2026	FOA	46984	LIV. EDUCATIONAL SERVICE AGENC	DPPT ESCROW	701-000-290.200	126.18
04/13/2026	FOA	46985	LIVINGSTON COUNTY TREASURER	DPPT ESCROW	701-000-290.200	746.92
TOTAL - ALL FUNDS				TOTAL OF 11 CHECKS		19,641.00

--- GL TOTALS ---

101-172-727.000	SUPPLIES & POSTAGE	39.99
101-192-727.000	SUPPLIES & POSTAGE	35.99
101-209-727.000	SUPPLIES & POSTAGE	474.12
101-215-727.000	SUPPLIES & POSTAGE	262.70
101-215-957.000	EDUCATION/TRAINING/CONVENTION	551.25

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-247-727.000				SUPPLIES & POSTAGE		214.78
101-265-740.000				OPERATING SUPPLIES		19.99
101-265-801.000				CONTRACTED SERVICES		198.00
101-265-851.000				TELEPHONE		19.43
101-441-727.000				SUPPLIES & POSTAGE		39.99
101-448-921.000				STREET LIGHTS		222.14
101-577-740.000				OPERATING SUPPLIES		1,006.97
101-577-801.000				CONTRACTED SERVICES		50.00
206-000-920.002				UTILITIES - ELECTRIC		46.98
536-000-740.001				WATER TREAT. CHEMICALS		3,059.99
536-000-805.000				INTERNET		481.01
536-000-851.000				TELEPHONE		51.20
536-000-900.000				PRINTING & PUBLICATIONS		39.99
577-000-805.000				INTERNET		1,107.63
577-000-806.000				CABLE TV FEES		184.93
701-000-290.200				DPPT ESCROW		11,533.92
				TOTAL		19,641.00

Check Register Report For Hartland Township  
 For Check Dates 04/15/2026 to 04/15/2026

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
04/15/2026	FOA	DD10601	CARRIGAN, AMANDA K	3,956.78	0.00	2,948.48	Cleared
04/15/2026	FOA	DD10603	CIOFU, LARRY N	3,702.08	0.00	2,514.62	Cleared
04/15/2026	FOA	DD10605	DRYDEN-HOGAN, SUSAN A	4,366.27	0.00	2,978.45	Cleared
04/15/2026	FOA	DD10607	HABLE, SCOTT R	3,903.53	0.00	2,686.23	Cleared
04/15/2026	FOA	DD10608	HORNING, KATHLEEN A	3,445.83	0.00	2,427.71	Cleared
04/15/2026	FOA	DD10612	LANGER, TROY D	4,295.88	0.00	3,032.14	Cleared
04/15/2026	FOA	DD10614	LUCE, MICHAEL T	6,218.21	0.00	4,538.32	Cleared
04/15/2026	FOA	DD10598	ALLEN, DANIEL K	1,627.60	0.00	1,405.33	Cleared
04/15/2026	FOA	DD10599	BERNARDI, MELYNDA A	2,515.01	0.00	1,978.59	Cleared
04/15/2026	FOA	DD10600	BROOKS, TYLER J	3,172.00	0.00	2,241.13	Cleared
04/15/2026	FOA	DD10602	CASE, SUSAN E	2,997.25	0.00	1,498.06	Cleared
04/15/2026	FOA	DD10604	COSGROVE, HEATHER H	2,405.48	0.00	1,730.89	Cleared
04/15/2026	FOA	DD10606	HAASETH, GWYN M	1,666.57	0.00	1,446.21	Cleared
04/15/2026	FOA	DD10609	HUBBARD, TONYA S	2,598.25	0.00	1,756.03	Cleared
04/15/2026	FOA	DD10610	JOHNSON, LISA	2,874.69	0.00	1,547.05	Cleared
04/15/2026	FOA	DD10611	KENDALL, ANTHONY S	107.34	0.00	99.13	Cleared
04/15/2026	FOA	DD10613	LOUIS, CASEY	1,346.94	0.00	1,051.63	Cleared
04/15/2026	FOA	DD10615	MORGANROTH, CAROL L	2,660.00	0.00	1,924.47	Cleared
04/15/2026	FOA	DD10616	NIXON, MITCHELL A	3,038.50	0.00	2,162.46	Cleared
04/15/2026	FOA	DD10617	RADLEY, JAMES W	2,663.25	0.00	1,976.95	Cleared
04/15/2026	FOA	DD10618	SHOLLACK, DONNA M	2,008.00	0.00	1,375.36	Cleared
04/15/2026	FOA	DD10619	SOSNOWSKI, SHERI R	2,654.51	0.00	2,014.70	Cleared
04/15/2026	FOA	DD10620	WYATT, MARTHA K	3,957.71	0.00	2,677.76	Cleared
04/15/2026	FOA	18568	MISSION SQUARE	2,057.93	2,057.93	0.00	Open
04/15/2026	FOA	18569	MISSION SQUARE	3,429.14	3,429.14	0.00	Open
04/15/2026	FOA	18570	MISSION SQUARE	4,148.17	4,148.17	0.00	Open
04/15/2026	FOA	EFT790	FEDERAL TAX DEPOSIT	15,840.80	15,840.80	0.00	Cleared

Totals: Number of Checks: 027 93,657.72 25,476.04 48,011.70

Total Physical Checks: 3

Total Check Stubs: 24

## **Hartland Township Board of Trustees Meeting Agenda Memorandum**

**Submitted By:** Larry Ciofu, Clerk

**Subject:** 04-07-26 Hartland Township Board Regular Meeting Minutes

**Date:** April 16, 2026

### **Recommended Action**

Move to approve the Hartland Township Board Regular Meeting Minutes for April 7, 2026

### **Discussion**

Draft minutes are attached for review.

### **Financial Impact**

None

### **Attachments**

4-7-26 HTB Minutes - DRAFT

**DRAFT**

**1. Call to Order**

The meeting was called to order by Supervisor Fountain at 7:00 p.m.

**2. Pledge of Allegiance**

**3. Roll Call**

PRESENT: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O’Connell, Trustee Petrucci

ABSENT: None

Also present were Township Manager Mike Luce and Public Works Director Scott Hable.

**4. Approval of the Agenda**

**Move to approve the agenda for the April 7, 2026 Hartland Township Board meeting as presented.**

Motion made by Trustee O’Connell, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O’Connell, Trustee Petrucci

Voting Nay: None

**5. Call to the Public**

No one came forward.

**6. Approval of the Consent Agenda**

**Move to approve the consent agenda for the April 7, 2026 Hartland Township Board meeting as presented.**

Motion made by Trustee Petrucci, Seconded by Treasurer Horning.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O’Connell, Trustee Petrucci

Voting Nay: None

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. 03-24-26 Hartland Township Board Regular Meeting Minutes

**7. Pending & New Business**

- a. 2026 Blaine Road Pavement Project

Public Works Director Scott Hable gave a brief overview of the Blaine Road project stating that the majority of Blaine Rd. was paved last year but we held off on the southern end of it due to the Livingston County Drain Commission (LCDC) having a culvert project to complete in that area. He stated the LCDC notified them that the culvert project would be starting this year. He stated this remaining Blaine Rd. paving was moved to 2028 as we did not know when the LCDC would be

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

April 07, 2026 – 7:00 PM

completing the culvert project. He stated we wanted to get this project before the Board so that it will flow with the finishing of the culvert project.

**Move to approve the contract for the 2026 Blaine Road Pavement Project and allow the Public Works Director to act on behalf of the Township for decisions relating to the project for a cost not to exceed \$50,000.**

Motion made by Treasurer Horning, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski,  
Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

b. 2026 M-59 Median and Station 61 Maintenance Agreement

Director Hable stated this contract is for maintenance of the M-59 Medians as well as the Hartland Deerfield Fire Authority Station No. 61. He stated we have been working with Horizon Landscape for many years for this, but we did go out to another reputable landscaping business with the specifications for these two areas and they came in higher than the Horizon Landscape quote for the M59 Medians. He stated that this was a good check that the Horizon Landscape pricing is a competitive rate and he stated that since they have done good work on the M-59 Medians they are recommending approval of Horizon Landscape for this work. Supervisor Fountain inquired as to whether the DPW staff could do the maintenance at Station No. 62 and Manager Luce gave a brief overview of the other services offered in the quote but stated they would take a look at this. Trustee O'Connell inquired as to who does the maintenance at the Parshallville Fire Station and Director Hable stated the Township does, but it is just mowing only. Supervisor Fountain stated having a licensed professional landscaper maintain the M-59 Medians was a good idea from a safety perspective regarding our DPW staff. Manager Luce stated there is special permitting required to be able to work in an MDOT right of way.

**Move to approve the Horizon Landscape 2026 M-59 Median and Hartland Fire Dept. Station 61 Maintenance Agreement as presented, not to exceed \$41,287.**

Motion made by Trustee O'Connell, Seconded by Trustee Lubeski.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski,  
Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

c. 2026 Chloride Purchase

Director Hable stated that this is our annual renewal for our cooperative chloriding with the Livingston County Road Commission (LCRC). He stated Chloride Solutions held their pricing at \$0.23 per gallon. He stated we reduced our chloride levels due to previous year's levels and with the LCRC providing the first treatment we were able to reduce these costs a little this year.

**Move to authorize the Public Works Director to act on behalf of the Township to facilitate the purchase and application of roadway chloride with the forthcoming contract from Chloride Solutions in an amount not to exceed \$95,000.**

Motion made by Clerk Ciofu, Seconded by Trustee O'Connell.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski,  
Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

d. Acquisition/Installation of New Cubicles for Staff Areas

Manager Luce stated the FY26-27 budget included two major improvements at the Township Hall this year. One of these items was the replacement of staff workstations. He stated that when we were working out the budget for this, we envisioned getting quotes from numerous companies for design layout and new workstations. He stated the total budget for Township Hall improvements was around \$120,000 with around \$20,000 for the replacement of lights to a more efficient lighting, and around \$100,000 for the replacement of the workstations. He stated the cost would vary for each workstation and the first quote we received for a very basic workstation was for \$2,000, or higher depending on the specific needs of each department staff member. He stated during this quote gathering process our Assessor Amanda Carrigan went online and found a set of used workstations at a significantly lower cost. He stated these workstations are top tier workstations that have a lot of functionality for staff and we would be able to have this company take down the workstations, have them delivered to the Township Hall, break down our current workstations and install the new workstations at the Township Hall. He did state he and Director Carrigan visited the site and physically looked at the equipment and stated that they are like new and they are a line of workstations that is still being produced so that we could get additional pieces to fit our staff needs if so warranted. He stated they were breaking down the equipment now and if we wanted to purchase them, he wanted to get this before the Board tonight. Manager Luce stated the cost for all 16 workstations is \$6,220. He stated that he made some conservative estimates for removal of old stations and installation of new stations at around \$8,000 and additional estimated costs for electrical improvements, and IT improvements to have VC3 onsite after installation to re-install the computer systems. He stated this would all happen on a Friday when the offices are closed. He stated there would be a one-week crate rental cost for 50 crates for each staff member to pack up their workstation for storage over the weekend. He did include a small cushion for unforeseen issues for a total cost of just under \$30,000. Manager Luce stated he wanted to get this before the Board so that we do not miss out on an opportunity that would save us \$50,000 to \$60,000 on purchasing new workstations. Trustee Lubeski inquired as to what would happen to our old workstations and Manager Luce stated that the company we are going through to acquire the workstations is a no-waste company that does not like to send things to landfill so once they get here and look at our workstations they would determine if they could re-sell them or find places to donate them to someone that can use them.

**Move to approve the purchase of cubicles/workstations, including installation and required electrical & IT improvements for an amount not to exceed \$30,000 and allow the Township Manager to act on behalf of the Township concerning decisions related to this project.**

Motion made by Clerk Ciofu, Seconded by Trustee McMullen.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

**8. Board Reports**

Clerk Ciofu - Stated that Deputy Clerk Heather Cosgrove completed her certification as a Michigan Professional Municipal Clerk and received her certificate this week and he wanted to congratulate her on this achievement. He stated Casey Louis, the Clerk Assistant - Administration has resigned and her last day is this Thursday. If anyone has ever walked into the Township Hall in the last six years, the first person you would have met is Casey. She has done a remarkable job in representing what we stand for in the Township, always being upbeat, positive, professional, and very caring, when dealing with our residents. She will be missed, and he wished her the very best in her new adventures.

# HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

April 07, 2026 – 7:00 PM

Treasurer Horning - Stated they are taking applications for a part time Treasury Assistant and there is a link on our website, hartlandtwp.com She stated they will be taking applications until the end of next week and hopefully doing interviews on April 21st through April 23rd.

Trustee O'Connell - No report.

Trustee Lubeski - No report.

Trustee McMullen - No report.

Trustee Petrucci - Wanted to remind everyone that the Veterans Memorial Dedication Day is May 2, 2026, and that everything is on schedule and that there are quite a number of people that will be participating in it. He also stated that the HDFA Board moved up the date of their next meeting to April 16th so that they can review and vote on the renewal millage and bring it to the next Township Board meeting.

Supervisor Fountain - Inquired about the Large Item Clean-Up Day and Director Hable stated it will be Saturday, May 16th from 8:00 a.m. to 12:00 noon at the Hartland High School with the entrance off of Dunham Rd. Supervisor Fountain also inquired as to Memorial Day and Clerk Ciofu stated we are still looking for volunteers to help out with traffic at the end of the parade in the Village Elementary front parking lot where the new car show will be on display. If you are interested in volunteering, you can contact him or Kevin Brennan at Michigan Financial Planning. Supervisor Fountain also inquired about the Cemetery Clean-Up Day and Director Hable stated it is this Friday, April 10th at 8:00 a.m. at the Hartland Cemetery and we will also be heading to Hodge Cemetery. He stated if anyone has any winter mementos that they do not want to be discarded they need to have them removed by then.

[BRIEF RECESS]

## 9. Information / Discussion

### a. HDFA Fire Millage Renewal Workshop

Manager Luce gave a brief overview of the water rate study process and introduced Steven Burke of MFCI who prepared the study. Mr. Burke stated his firm was tasked to take the Hartland Deerfield Fire Authority (HDFA) capital budget and work on a model that would smooth out some of the heavy capital years. He stated that since the HDFA is on a five year millage renewal cycle it is difficult to finance large capital projects for the useful life of the asset which puts them in a challenging position to finance long term assets such as fire trucks since you can only finance through the term of the millage if you are not a taxing authority. He stated the approach for the model makes various assumptions, one of them being instead of the HDFA financing any projects due to the millage limitation, the Township, through an Intergovernmental Agreement with the HDFA, could use its credit to provide the ability to finance long term projects at a lower rate. He stated he does not make any comments as to what items are in the capital budget, but took what was provided by the HDFA. He did state the model was updated to add an inflation rate factor. Mr. Burke then presented the model and led a discussion on looking at the next five years, because that is what we are deciding on right now, and looking out over a fifteen year horizon to see what this does to the model now that we are financing some of the major purchases and what is the millage rate is to potentially do and what are some of the shortfalls. Mr. Burke stated the model is strictly for capital as it assumes the HDFA operational budget is being paid with the 2.0 mills that exists already. Manager Luce stated that millage rate being discussed tonight would be an increase to the current 2.0017 mills for fire services when we go out for the five year renewal. Various scenarios were presented and items discussed were overall millage rates, inflation rate factors, shortfalls in various scenarios, overall affect on residents from a fairness and financial aspect, Deerfield Township contributions and commitments, capital projects and projected costs, millage rate history, HDFA financials and budgets, the HDFA Debt Service Schedule for the capital millage, legal and financial concerns that would require two ballot proposals, the effect this may have on a potential

# HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

April 07, 2026 – 7:00 PM

future new building bond, and millage rate recommendations. After the discussion the consensus of the Board was to move forward with a recommended millage renewal proposal of 2.3 mills with our bond counsel and have a formal proposal and ballot language brought to the next Board meeting on April 21, 2026..

## b. Manager's Report

Manager Luce stated the Hartland Polo Classic has been scheduled for June 6th and 7th, the All-Board Partners in Progress meeting for August 12th at 6:00 p.m. at the HESSC Board Room, and the State of the Community for October 21, at 5:00 p.m. He stated the large plaques for the Veterans Memorial have been delivered, and that we have secured a second bus for shuttle services and have received responses from Rep. Jason Woolford and Senator Lana Theis that they will be in attendance for the Dedication. Manager Luce gave an update on the conversion from .com to .gov stating we have a VC3 project manager for this and a kickoff meeting will be held next week. There is also a information meeting set up for the Cybersecurity Grant, which we received, that would be applied to upgraded security measures at the water treatment plant. The demolition permit was issued today for Chick-Fil-A to demolish the old Big Boy building, and this should happen soon. Manager Luce stated Sheetz has received approval for their plans from MDOT, but we are still working with MDOT regarding Square One. MDOT does not want to meet until Square One proposes changes from their last plan that was not approved. Manager Luce to contact Square One on this issue. Supervisor Fountain stated there is an individual at our engineering firm, Spalding DeDecker, that used to work at MDOT, and we will ask MDOT if we would be able to have this individual design a plan for the developers to see if we can get these developments moving forward. Trustee McMullen informed the Board of a tent in the woods north of Culver's and inquired as to whether code enforcement has investigated this and Manager Luce stated he would look into this.

## 10. Adjournment

### **Move to adjourn the meeting at 9:30 p.m.**

Motion made by Trustee Lubeski, Seconded by Trustee McMullen.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Submitted by:

Larry N. Ciofu - Clerk

## Hartland Township Board of Trustees Meeting Agenda Memorandum

**Submitted By:** Susan Dryden-Hogan, Finance Director

**Subject:** Fire Millage Ballot Proposal Resolution

**Date:** April 16, 2026

### Recommended Action

Move to Adopt the Resolution Authorizing Ballot Proposal for the Fund of Fire Services, as attached.

### Discussion

At the April 7, 2026, meeting, the Township Board recommended a five-year (2026 to 2030, inclusive) millage in the amount of 2.3 mills. The attached resolution provides the necessary language needed by Livingston County to be included on the August 2026 election.

### Financial Impact

Is a Budget Amendment Required?     Yes     No

### Attachments

Resolution for Ballot Proposal – Fire Services

**TOWNSHIP OF HARTLAND  
(Livingston County, Michigan)**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING BALLOT PROPOSAL  
FOR THE FUNDING OF FIRE SERVICES**

A regular meeting of the Township Board of Trustees for the Township of Hartland (the “Township”) was held in the Hartland Township Hall, 2655 Clark Road, Hartland, Michigan 48353, on April 21, 2026, at 7:00 p.m.

PRESENT: Trustees: \_\_\_\_\_

ABSENT: Trustees: \_\_\_\_\_

The following preamble and resolution were offered by Trustee \_\_\_\_\_ and supported by Trustee \_\_\_\_\_:

WHEREAS, pursuant to Michigan Public Act 57, Public Acts of Michigan, 1988, as amended (“Act 57”), the Township, along with the Township of Deerfield, Livingston County, Michigan (“Incorporating Municipalities”), have established Hartland Deerfield Fire Authority to provide fire protection services, emergency medical and any other services set forth in Act 57 within the boundaries of the Incorporating Municipalities and to serve portions of non-incorporating municipalities (“Fire Services”); and

WHEREAS, the Township currently funds its allocated portion of Fire Services with revenue from a voted fire millage that expired in December, 2025; and

WHEREAS, the Township Board has determined that it is in the best interests of the Township that the tax limitation on all taxable property within Hartland Township, Livingston County, Michigan, be increased and the Township be authorized to levy annually, a new millage in the amount of 2.3 mills (\$2.30 per \$1,000 of taxable value), for five years, 2026 to 2030 inclusive, to fund Fire Services; and

WHEREAS, it is anticipated that the proposed new Fire Services millage will raise an estimated \$2,489,835 in the first year if the millage is approved; and

WHEREAS, the Township Board desires to submit the question of the Fire Services funding millage to the voters at the election to be held on August 4, 2026;

WHEREAS, the township fire millage proposal is a renewal and increase in the previously approved millage authorization of 2.06 mills which expired in 2025.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The following proposition shall be submitted to the electors of the Township at the election to be held on August 4, 2026:

**HARTLAND TOWNSHIP FIRE MILLAGE PROPOSAL**

Shall the tax limitation on all taxable property within Hartland Township, Livingston County, Michigan, be increased and the Township be authorized to levy annually, a new millage in the amount of 2.3 mills (\$2.30 per \$1,000 of taxable value), for five years, 2026 to 2030 inclusive, to provide funds for operating, equipping, constructing and purchasing for the Hartland Deerfield Fire Authority or for any other purpose authorized by law for fire service purposes? The estimated revenue the Township will collect in the first year of levy (2026) if the millage is approved is approximately \$2,489,835. (This proposal is a renewal and increase in the previously approved millage authorization of 2.06 mills which expired in 2025).

YES \_\_\_\_\_

NO \_\_\_\_\_

2. The Township Clerk, Township Attorney and all other Township officials are authorized and directed to take any and all actions necessary to have the Proposal placed on the ballot on August 4, 2026.

3. All existing or previous resolutions and parts of resolutions, insofar as they may conflict with the provisions of this resolution, are hereby rescinded to the extent necessary to avoid such conflict.

AYES: Trustee: \_\_\_\_\_

NAYS: Trustee: \_\_\_\_\_

ABSTAIN: Trustee: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Larry Ciofu, Township Clerk

**CERTIFICATION OF PROCEEDINGS**

The undersigned, being the duly qualified and acting Clerk of the Township of Hartland, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board of the Township at a regular meeting held on April 21, 2026, at which meeting a quorum was present and remained throughout, (2) that an original thereof is on file in the records of the Township, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended), and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

DATED: April 21, 2026

\_\_\_\_\_  
Larry Ciofu, Township Clerk