

RESOLUTION

NO: 2025-07-103

LIVINGSTON COUNTY

DATE: July 28, 2025

Resolution to Reduce and Reorganize Workforce – Health Department

WHEREAS, in April 2025 a substantial amount of Federal grant funding was cut from the Health Department; and

WHEREAS, over the last 10 years, employee and internal service costs have risen by over 50% while funding has only increased by 33%; and

WHEREAS, the combination of the immediate cut of Federal funding, escalating employee and internal service costs, and the relatively flat and in some cases reduced funding for other sources of revenue has created a significant and immediate deficit in the Health Department operating budget; and

WHEREAS, in order to reduce expenses in 2025 and balance the budget in 2026 the Health Department Director has determined the need to reduce and reorganize the workforce in accordance with the Workforce Reduction Policy; and

WHEREAS, the current and proposed changes are detailed in the tables below; and

CURRENT:

Position #	Description	Group	Grade	FTE	Status
60100155	PUBLIC HEALTH NURSE	NU	9	0.73	A
60100119	WIC PROGRAM SPECIALIST	NU	9	1.00	A
60100103	ADMIN SPECIALIST	NU	5	1.00	A
60100104	ADMIN SPECIALIST	NU	5	0.73	A
60100107	ADMIN SPECIALIST	NU	5	1.00	A
60100131	ENVRN HEALTH SPECIALIST II	NU	9	1.00	A
60100147	PUBLIC HEALTH NURSE	NU	9	1.00	A
60100136	HEALTH PROMOTION SPEC	NU	9	1.00	A
60100125	ADMIN SPECIALIST	NU	5	1.00	A
60100148	HEALTH PROMOTION SPEC	NU	9	1.00	A

PROPOSED:

Position #	Description	Group	Grade	FTE	Status
60100155	PUBLIC HEALTH NURSE	NU	9	1.00	A
60100119	WIC PROGRAM SPECIALIST	NU	9	(1.00)	I
60100103	ADMIN SPECIALIST	NU	5	(1.00)	I
60100104	ADMIN SPECIALIST	NU	5	(0.73)	I
60100107	ADMIN SPECIALIST	NU	5	(1.00)	I
60100131	ENVRN HEALTH SPECIALIST II	NU	9	(1.00)	I
60100147	PUBLIC HEALTH NURSE	NU	9	(1.00)	I
60100136	HEALTH PROMOTION SPEC	NU	9	(1.00)	I
60100125	SENIOR HEALTH CLERK	NU	6	1.00	A
60100148	HEALTH PROMOTION SPEC	NU	9	(1.00)	I
60100163	PUBLIC HEALTH NURSE	NU	9	0.20	A

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby approves the reduction of FTE and reorganization of the Health Department as reflected above.

BE IT FURTHER RESOLVED the changes to the workforce herein become effective immediately. Those positions eliminated will work their last day on July 28, 2025, and receive two (2) weeks of pay in lieu of working with their last official day of county employment ending on August 12, 2025, consistent with the Workforce Reduction Policy of the Livingston County Board of Commissioners. Benefits will also be extended until August 30, 2025.

BE IT FURTHER RESOLVED the Board of Commissioners authorizes any budget amendments needed to effectuate the above and bring the Health Departments 2025 Budget for both revenue and expenditures in line with actual activity.

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MOVED:
SECONDED:
CARRIED: