



FROM START TO FINISH:

The Voting Process in Livingston County

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From Start to Finish: The Voting Process in Livingston County



Agenda:

- The Voting Process.
 - Before Election Day
 - Voting in the Election
 - Voting by Absentee Ballot
- How do we get to Election Day.
 - Before Election Day
 - During the Election
 - After the Election
- Resources.





Registering to Vote

Who can register to vote?

Requirements:

- Must be a citizen of the United States
- Not less than 17 ½ (18 when you vote)
- A resident of Michigan
- A resident of the City or Township
- Not currently serving a sentence in jail or prison





How Can You Register to Vote

- Online at Michigan.gov/VoterRegistration;
- At a Secretary of State branch office;
- At your city or township clerk's office or your county clerk's office;
- At any state agency that provides public assistance or services to people with disabilities;
- Through a voter registration drive; or,
- By mailing in a completed <u>voter registration</u> <u>application</u> postmarked at least 15 days before the election.
- Within 14 days before the election, all applications must be submitted to your local city or township clerk's office in person.





Methods of Voting

- In-Person at the polling location.
 - Vote in person at the polling location on Election day
 - Vote in person using a Voter Assist Terminal (VAT) in the polling location
- Absentee Voting.
 - Must request an absentee ballot by way of an application.
 - Accessible absent voter ballot





Voting at the Polling Location

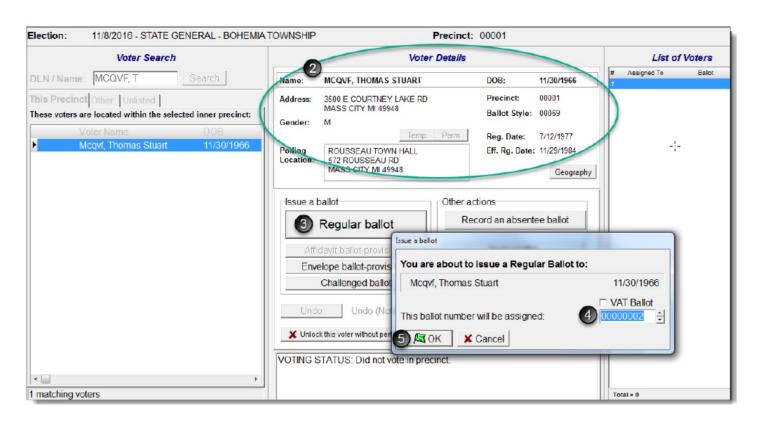
- Steps:
 - Application to Vote.
 - Every voter must complete an application
 - Name, Address, Date of Birth, and Signature
 - Verify Identification.
 - With the acceptable IDs
 - MI driver's license, or state id
 - Current driver's license or personal identification card issued by another state
 - Current federal or state government-issued photo identification
 - Current U.S. passport
 - Current student identification with photo from a high school or an accredited institution of higher education
 - Current military identification card with photo
 - Current tribal identification card with photo





Voting at the Polling Location

- Voting Steps, continued:
 - Electronic Poll Book (EPB).
 - Every voter is verified in the EPB
 - After verification, ballot is issued
 - Voting Station.
 - Voter moves to the voting station and marks their ballot
 - Tabulator.
 - Voter feeds their ballot into the tabulator





Voting at the Polling Location

- The Voter Assist Terminal or (VAT).
 - Same steps for voting apply.
 - Application to vote
 - Id verification
 - After verification, ballot is issued in the Electronic Poll Book, no physical ballot
 - Voter is directed to the Voter Assist Terminal (VAT).
 - After voting on the VAT, voter takes the printed ballot to the tabulator.
- Assisting Voters with the Voting Process:
 - The voter is not required to provide a reason for needing assistance.
 - Two election workers of differing political parties must assist the voter if the voter does not have their own assistant.
 - If the voter is blind, unable to read or write or has a disability, he/she may choose anyone to assist him/her, regardless of age.
 - Cannot be the voter's employer, agent of that employer or an officer or agent of a union to which the voter belongs





Absent Voter Ballot





Absentee Voting vs. Early Voting.

- Absentee voting is voting by obtaining a ballot, voting that ballot, and returning that ballot in an envelope to your local Clerk.
 - Any registered voter is eligible to obtain an absentee ballot
- Early voting is the same as in person voting just doing it prior to election day.
 - Michigan does NOT have early voting



Absentee Voting Process

Application:

- A voter must request an absentee ballot in writing from the Clerk.
- Voters may be on a permanent absent voter application list, which is kept by the City and Township Clerks.
- Application must include a voters signature.
- Can return by hand, mail, fax, email, or online.
- If voter applies in person at the Clerk's office, picture ID is required.
 - Affidavit of Voter not in possession of picture ID can be signed





Accessible Electronic Absent Voter Application

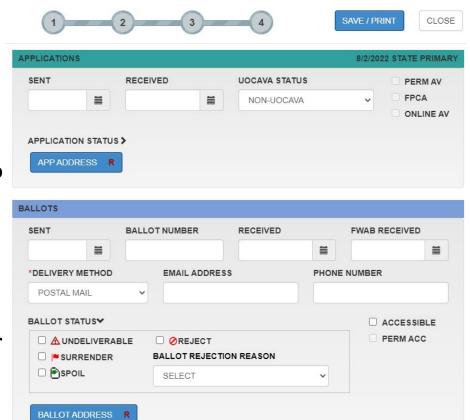
- What is it?
 - Blind voters and others with severe disabilities that prevent them from voting absent voter ballots privately and independently can apply for an accessible absent voter ballot. The accessible ballot allows voters to mark the documents on an electronic device, using their own assistive technology, without visiting a polling place or clerk's office
- Voters with print disabilities may apply for an accessible electronic absent voter ballot that can be completed electronically, printed, and returned to the local clerk.
- Apply online for an accessible electronic absent voter ballot.





Before Election Day

- Absentee Voting.
 - Absentee ballot applications are used to ensure the identity of the voter requesting a ballot by mail
 - The application collects personal information and requires a signature that is verified using voter registration data in the Qualified Voter File
- Why do I get multiple Absentee Ballot Applications?
 - City and Township Clerks mail the official applications
 - Political parties, interest groups, candidates, and even individuals are allowed to print and distribute absentee ballot applications
- Why did I someone else's application that no longer lives at my address?
 - Our qualified voter file is constantly changing
 - Just mark on the application "Not at this address" and place it back in the mail





Before Election Day

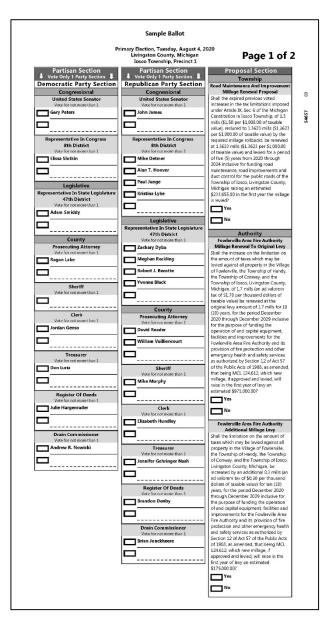
- What is the status of my Absentee Ballot and/or Application?
 - Go to Michigan.gov/vote
 - Are you registered?
 - AV application status
 - AV ballot status
 - Who and where is you Clerk
- What is the deadline for Absentee Ballots?
 - All ballots must be received by the Clerk by close of polls 8:00 p.m.

- What happens to my Absentee Ballot after I turn it in?
 - When your local clerk receives your ballot they:
 - Scan in the envelope into the qualified voter file
 - Verify your signature
 - Mark your ballot as received
 - Store your ballot in a secure location for Election Day
 - Your absentee ballot envelope is not opened until Election Day.
 - It is counted by the Absent Voter Counting Board
 - When your ballot envelope is opened on Election Day, it is separated from the envelope inside of a secrecy sleeve so that all votes remain secret



Ballots

- How are ballots created?
 - The design and style of a ballot is created in our office using a special computer that is NOT connected to the internet.
 - Hart InterCivic is our provider.
 - The equipment is certified at the Federal and State level.
 - Ballots are then printed by verified print vendors and shipped to local clerks.



- Why are ballots arranged the way they are?
 - Ballots are approved by the County Election Commission and the Michigan Bureau of Elections
 - Ballot standards and Michigan Complied Law dictate the order and format.
 - Party order is based on the greatest number of votes received for the office of Secretary of State.
- Is there any difference between an Absentee ballot and a Precinct ballot?
 - No None.



Tabulation Equipment

Hart InterCivic Verity and Voter Assist Terminal (VAT)

- How are voting machines programmed?
 - All ballot tabulators are programmed using a special computer that is not connected to the internet.
 - Each tabulator receives a unique flash drive during the public logic and accuracy test.
 - Each flash drive ensures the tabulator can only read official ballots for that specific precinct
 - The flash drive is sealed inside the tabulator at the logic and accuracy test
 - On Election Day, Election Inspectors verify the seal numbers match to ensure the tabulator has not been tampered with.
 - At the end of the night, the flash drive contains the precinct's results once the polls have closed.
 - The flash drive is then taken out of the tabulator by a Democratic Inspector and a Republican Election Inspector, sealed in a certified bag, and brought to the Clerk's office
 - In some of our jurisdictions the entire tabulator is returned to the Clerk's office on election night where the flash drive is removed from the tabulator







Tabulation Equipment

Hart InterCivic Verity and Voter Assist Terminal (VAT)

- How do I know the machine tallies my vote correctly?
 - All ballot tabulators are rigorously tested prior to each election.
 - These tests are conducted in accordance with the State of Michigan's standards for logic and accuracy testing and the results must follow a predetermined set of votes including ensuring that equipment can identify common errors and mismarking of ballots.
 - Testing must be performed on every voting machine used in the election.
 - Once the testing is complete, the equipment is sealed and seal numbers are recorded in multiple places.
 - All testing is open to the public and required to be published prior to the test dates and times.



TEST PROCEDURE MANUAL FOR TABULATORS AND VOTER ASSIST TERMINALS (VAT)

MICHIGAN DEPARTMENT OF STATE Bureau of Elections

January 2019

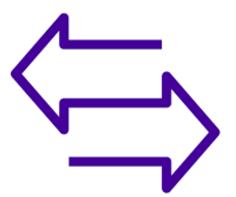
Contents	
PREPARATION OF VOTING EQUIPMENT	. 3
Pre-Election Logic and Accuracy Testing of Tabulators and Voter Assist Terminals:	. 3
Tabulator Programming:	. 4
TESTING OF TABULATORS AND ELECTRONIC VOTING SYSTEMS	. 5
PREPARING A CHART OF PREDETERMINED RESULTS	. 6
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Tabulation Equipment

Hart InterCivic Verity and Voter Assist Terminal (VAT)

- Can a voting machine switch votes?
 - There are rigorous steps in place to ensure that a machine cannot be tampered with to switch votes.
 - Tabulators are programmed with a unique flash drive using a computer that is not connected to the internet.
 - Before an election, every tabulator is tested for accuracy and logic.
 - On Election Day, all seal numbers and machines are checked to ensure they have not been tampered with between the test and Election Day.
 - After the election, the County Board of Canvassers and the post-election audits ensure that machines counted the votes correctly.
 - Election Inspectors (Poll Workers) keep watch over the tabulator to ensure no unauthorized access.





Election Inspectors

- Who are the people who work the election?
 - Election workers in Michigan are known as "Election Inspectors".
 - These workers are neighbors in our community who give their time for a small compensation in order to ensure an effective election at the local level.
 - They are hired by a city or township clerk and must meet several requirements before working in an election:
 - Election inspectors must first submit an application and declare a political party
 - Every precinct must have bipartisan representation from at least one Democratic and one Republican inspector
 - Inspectors who represent minor parties may also serve at the polls, as long as the two major parties are also represented
 - Election inspectors must be registered to vote in Michigan
 - Inspectors can work anywhere in the state and do not have to serve in the communities in which they live
 - Michigan residents who are 16 and 17 years old may also work as election inspectors on a limited basis
 - All election inspectors must receive training and certification every two years.



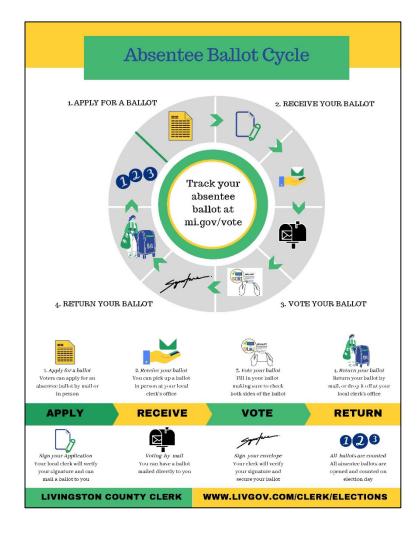
Election Inspectors

- How do I become an election inspector?
 - Glad you asked!!
 - If you are interested in working as an election worker, visit livgov.com/Election Inspectors to learn more about qualifications and expectations.



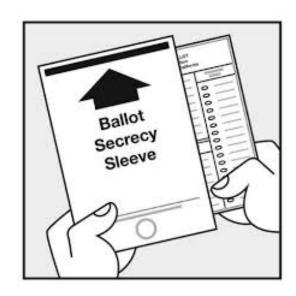


- What happens to my Absentee Ballot on Election Day?
 - Absentee ballots follow a strict set of procedures in order to maintain voter privacy while ensuring the security of the election.
 - Every ballot must be returned in a signed envelope and that signature is verified against the voter's signature on file.
 - The ballot envelopes can be opened after 7 a.m. on Election Day.
 - When election inspectors open the ballot envelopes, they first remove the ballot from the envelope while the ballot is still enclosed in a secrecy sleeve.
 - The numbered ballot stubs are then removed from the ballots to keep each ballot anonymous.
 - The ballots are then stacked and tabulated.





- How do I know my vote won't be tampered with or changed?
 - Absentee ballot envelopes are not opened until Election Day.
 - The envelope is then opened on Election Day by members of the Absent Voter Counting Board, Election Inspectors. They all take a special oath. The ballot is left in the secrecy envelope until it is tabulated.
 - Absent Voter Counting Boards are open to "challengers" from political parties or interest groups, who are able to independently view all activities of the Counting Board.
 - Challengers are sequestered in the room with the Absent Voter Counting Board until after the polls have closed





- Can Absentee Ballots be run through the tabulator multiple times?
 - No. Absentee ballots are processed by bipartisan teams of election inspectors.
 - These teams ensure that ballots are only tabulated once.
 - The County Board of Canvassers verifies the number of ballots cast equals the number of voters that requested a ballot.
 - If the machine indicates that there is an error on a ballot, both a Republican and Democratic election inspector must review the ballot together to identify the error.
 - If a ballot is torn or otherwise cannot be read through a voting machine, a Democratic and Republican election inspector must duplicate this ballot onto a ballot that will be read by the ballot tabulator.
 - In this process, the original ballot is kept so that it can be compared to the duplicated ballot during the post-election audit process

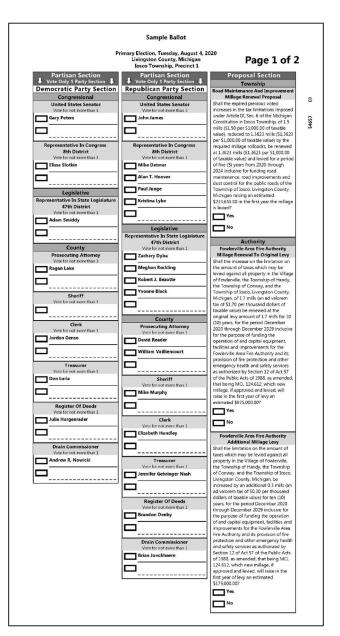


- What prevents someone from voting in-person on Election Day and Absentee before the election?
 - Any request for an absentee ballot is marked in the voter's file in the Qualified Voter File.
 - On Election Day, any request for a ballot at the precinct is checked in the Poll Book. Data from the Poll Book comes from the Qualified Voter File.
 - If a voter has already requested an absentee ballot, but has not voted the ballot, they must surrender the absentee ballot at the precinct. If the ballot has been lost or destroyed, the voter will have to complete an affidavit at the polls in order to be issued a new ballot
- How do I know my deceased relative or friend's name was not used to vote?
 - Local clerks regularly update their voter lists with local, state, and federal data.
 - Clerks have the authority to remove the voter from the voter rolls if they receive information that a voter has passed away or should otherwise no longer be registered to vote in their community.
 - Only registered voters will appear in the poll book and be allowed to cast a ballot. If a voter is still alive when they submit an absentee ballot, but passes away before Election Day, their vote will not be counted.



Ballots

- Why do we use paper ballot?
 - If there is any question about the accuracy of an election we have a paper record that shows exactly which ballots were tabulated.
- How do I know my specific ballot tabulated correctly?
 - All voters are issued a ballot with a specific number that is printed on the perforated stub on the top of the ballot.
 - The ballot number is recorded on the voter's application and in the Qualified voter file.
 - To protect a voter's right to a secret ballot, the stub is removed from the ballot before it is inserted into the tabulator machine and mixed in with other paper ballots.
 - After the stub is removed, there is no way to identify a specific ballot to a specific voter.





Election Results

- What happens after the polls close?
 - The polls are closed at 8 p.m. on Election Day.
 - Anyone still in line at 8 p.m. may cast a ballot
 - After 8 p.m., the polls may be closed on the ballot tabulator.
 - When the polls are closed, the tabulator immediately prints election results for that machine on a receipt tape
 - After that tape prints, the tabulator transmits results to the county and then all results for the county are accumulated and totaled centrally
 - Once the results have been reported, the election inspectors in the precinct carefully seal up every ballot and deliver all ballots and voting materials to the local clerk's office.
 - Materials must be delivered to the local clerk by a Republican and a Democratic election inspector; never by a single individual

Election Header General Election, Tuesday, November 3, 2020 Election Date: 11/3/2020 Livingston County, Michigan Livingston County Election Day Voting Verity Scan S/N S1700924507 Version 24.2 Ballot Counter Lifetime Counter 1043 Close Polls Report Date & Time Printed: 09/09/2020 10:19 AM Polls are Closed Tally Summary Report By Precincts/Splits Included: Straight Party Ticket Democratic Party Republican Party Libertarian Party U.S. Taxpayers Party Working Class Party Green Party Natural Law Party 2 Undervotes 17 Overvotes



Election Results

- How are results reported on Election night?
 - Unofficial results are reported online at www.livgov.com/ElectionResults after each election.
 - Each precinct and absentee counting board submits their results through an encrypted cellular network.
 - Unofficial Results are received by an encrypted computer at the County Clerk's office
 - Unofficial Results are then transferred to a tabulation computer that is "air gapped," or not connected to the internet
 - Unofficial Results are then transferred to a third computer so that unofficial results can be uploaded to our website for the public to review
 - Each tabulator also prints a paper tape on election night that shows the results for that precinct or absentee counting board.

November 3, 2020 Official Election Results					
View Election Results on a Map! ☑					
Precinct Status Shows precincts that have reported.	Election Summary Shows candidate/proposals standings.	Statement of Votes Cast Shows detailed breakdown of votes cast.			
Precincts Reporting	All Candidate and Proposal Report	Statement of Votes Cast Report			
	Federal-State-County Candidate Report				
	Township Candidate Report				
	Judicial-College-Village-School-Library Candidate Report				
	State-Local Proposal Report				
	Village of Pinckney Proposal Report				



Election Results

- Why are results reported in spikes?
 - Unofficial Results are reported after 8 p.m., when all ballots in a specific precinct or jurisdiction have been counted.
 - Results are not reported throughout the day as ballots are being counted
 - Results are updated multiples times on election night. The time between results being reported does not mean ballots were counted during that period
- When are Election results official?
 - The results of the election are official after the results have been certified in <u>each</u> precinct by the County Board of Canvassers.

All Candidate and Proposal Report		Livingston County, Michigan General Election, Tuesday, November 3, 2020			0	Official Res Registered V 127839 of 160853 = 79 Precincts Repo			
Run Time	4:44 PM			11/3/	/2020		_		80 of 80 = 100.
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Straight Party Tick	et - Vote for	not more t	han 1						
Choice		Party	Absente	e Voting	Election Day	y Voting		Total	
Democratic Party		DEM	18,174	42.86%	4,851	17.18%	23,025	32.59%	
Republican Party		REP	23,881	56.31%	22,969	81.34%	46,850	66.32%	
Libertarian Party		LIB	179	0.42%	193	0.68%	372	0.53%	
U.S. Taxpayers Party		UST	27	0.06%	32	0.11%	59	0.08%	
Working Class Party		WCP	70	0.17%	123	0.44%	193	0.27%	
Green Party		GRN	67	0.16%	54	0.19%	121	0.17%	
Natural Law Party		NLP	10	0.02%	16	0.06%	26	0.04%	
		Cast Votes:	42,408	100.00%	28,238	100.00%	70,646	100.00%	
		Undervotes:	34,432		22,716		57,148		
		Overvotes:	24		21		45		
Electors of Preside	nt and Vice-I						than 1		
Choice		Party	Absente	e Voting	Election Day	y Voting		Total	
Joseph R. Biden Kamala D. Harris		DEM	37,506	49.10%	10,714	21.09%	48,220	37.91%	
Donald J. Trump Michael R. Pence		REP	37,757	49.43%	39,225	77.20%	76,982	60.52%	
Jo Jorgensen Jeremy Cohen		LIB	815	1.07%	696	1.37%	1,511	1.19%	
Don Blankenship William Mohr		UST	96	0.13%	37	0.07%	133	0.10%	
Howie Hawkins Angela Walker		GRN	162	0.21%	101	0.20%	263	0.21%	
Rocky De La Fuente Darcy Richardson		NLP	38	0.05%	19	0.04%	57	0.04%	

76.390 100.00%

127,197 100.00%

Tom Hoefling (W)



- What is the County Board of Canvasser and what are their responsibilities?
 - The County Board of Canvassers is an independent, bipartisan board with four members: two Democrats and two Republicans.
 - This Board is responsible for certifying the results of an election.
 - The Board of Canvassers canvasses and/or certifies the results
 - The Board of Canvassers has the authority to re-tabulate ballot
 - Process provisional ballots. If the ballot is verified, the Board of Canvassers may add the votes to the official totals
 - After an election, only the Board of Canvassers can authorize opening a ballot container
 - All recounts are operated under the authority of the Board
 - Approval all ballot container in the County







- Scope of Authority.
 - Call for any records related to the election be presented at the canvass.
 - Supervise a ballot container being unsealed and ballots being removed.
 - Correct obvious mathematical errors made by the election inspectors.
 - Corrections are made in RED
 - Power to correct errors.
 - Direct the Clerk and inspectors to appear before Board
 - Conduct County Recounts.
- Goals of the Board of Canvassers.
 - Election Integrity
 - Accuracy
 - Re-countable

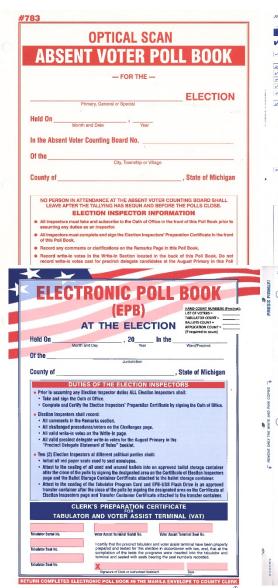
MANUAL FOR BOARDS OF COUNTY CANVASSERS



MICHIGAN DEPARTMENT OF STATE
BUREAU OF ELECTIONS
OCTOBER 2020



- What do we look at?
 - Every precinct in Livingston County.
 - Sixteen Townships, two Cities
 - 81 Precincts, (27 Split precincts), 38% voted in the precincts (Nov 2020)
 - 31 Absent voter counting boards, 62% voted by absentee ballot (Nov 2020)
 - Verify all records completed in each precinct.
 - Verify transmitted results equal read-in results
 - · Examine the poll book
 - What happened on election day
 - Check the totals tapes
 - Examine candidate/proposal races
 - Check the write-in votes
 - Look for ballot seal numbers and signatures of 2 inspectors from each party
 - Make sure there are signatures of all inspectors at the close of polls



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IOSCO TOWNSHIP



- Scenarios causing a Precinct to NOT be re-countable.
 - Seal NOT placed on ballot container.
 - Approved ballot container seal number does not match the seal number recorded by the election inspectors.
 - Ballot numbers do not match.
 - Physical count vs number of voters
 - Remedies used.
 - We review spoiled and/or defective ballots
 - We review duplicate
 - We review provisional ballots
 - We review remarks page
 - We review statement of votes (total tapes)





Post-Election Audits

- How do I know results are accurate?
 - Voters must be registered to vote.
 - Every voter is issued a ballot with a numbered stub that is tied to one specific voter.
 - Each ballot number is accounted for.
 - The reports that account for ballots are reviewed by Board of Canvassers.
 - After the election, candidates and interest groups may call for a recount of the paper ballots.
 - And after all of those safeguards, our office conducts post-election audits.
 - These audits go into further depth with a randomly selected set of precincts.
 - Every ballot is counted by hand and compared with the total number of votes cast in the precinct.
 - Other materials, including applications for ballots, are also accounted for.
 - All of these processes are open to the public and all election materials can be viewed at any time.

RESOURCES





County Clerk Home

Election Division

Campaign Finance

Candidate Filings

Election Board Information

Election District Maps

Election Inspectors

Election Results

Election Security

Elections 2022

Local Clerks Information

Polling Location Search Tool

Recall Information

Running for Office

Sample Ballots

Voter Information

Livingston County Clerk Elections

Monday - Friday 8am - 5pm

County Clerk Elections Division

Our mission is to provide election services to the citizens and municipalities of Livingston County by ensuring access to our election processes, while protecting the integrity, transparency, and accountability of our elections as well as adhering to the applicable laws of the State of Michigan, Federal laws and regulations where required.

The responsibilities of the Elections Division include:

- · Supervise and canvass all elections conducted within the county.
- · Accept appropriate candidate filings and petitions for recall.
- Program and print ballots.
- · Train Election Inspectors.
- · Assist local clerks and citizens with Michigan elections.
- · Campaign Finance filings for county and local offices, ballot question, political action, and independent committees.
- · Oversee and maintain the county's permanent election records.

Joseph Bridgman, CERA, MMC, MiPMC Elections Coordinator/Deputy Clerk Phone: (517) 546-8177 Direct (517) 540-8753 JBridgman@livgov.com

The Elections Division may close during normal business hours due to occasional mandatory election training. Please call 517.546.8177 to verify availability.

Documents of Interest

Polling Locations in Livingston County

Michigan Senate Oversight Committee Report of the November 2020 Election

Find Your Precinct - Scan It!

Information/Publications

www.livgov.com/Elections

Michigan Voter Information Center

Michigan Secretary of State

Livingston County Clerk Elections

Historic Courthouse 200 E. Grand River Ave. Howell, MI 48843

> Monday - Friday 8am - 5pm

Phone: 517.546.8177 Fax: 517.548.4354

Email: countyclerk@livgov.com

QUESTIONS & CONTACT US





Elizabeth Hundley
Livingston County Clerk



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